

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, May 21, 2019)**  
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**1. COMMISSIONERS OF ST. MARY'S COUNTY AND ST. MARY'S COUNTY METROPOLITAN COMMISSION JOINT MEETING - 23121 Camden Way, California, MD**

**Members present**

Commissioner James R. Guy, President

Commissioner Eric Colvin

Commissioner Michael L. Hewitt

Commissioner Todd B. Morgan

Commissioner John E. O'Connor

Dr. Rebecca Bridgett, County Administrator

John F Deatruck, Director, Department of Public Works and Transportation

**St. Mary's County Metropolitan Commission**

John J. Carey, Chair, 2nd & 9th Election District

Bryan Barthelme, Vice-Chairman, 4th & 5th Election District

Keith Fairfax, 8th Election District

Alice Gaskin, 1st Election District

Joseph Russell, 3rd Election District

Robert Russell, 7th Election District

George Erichsen, Executive Director

Patricia Stiegman, Chief Financial Officer

Christy Hollander, P.E., Chief Engineer

Commissioner President James R. Guy called the joint meeting of the Commissioners of St. Mary's County and the St. Mary's County Metropolitan Commission to order at 9:00 a.m. in the Metropolitan Commission meeting room.

**A.** Updates were provided on Water and Sewer Rate Study Implementation, Chapter 113 Connection Incentive Programs, and Capital Improvements Projects.

**B. ST. MARY'S COUNTY METROPOLITAN COMMISSION - Acceptance of Bond Amount for MetCom Treasurer Chapter 113-1.E.**

I move to approve the bond amount given to the State of Maryland in the amount of \$250,000 for the appointed Treasurer of the St. Mary's County Metropolitan Commission in accordance with Chapter 113-1.E of the *Code of St. Mary's County*.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. ST. MARY'S COUNTY METROPOLITAN COMMISSION - Approval of FY2020 Capital Improvement Budget and FY2021-2025 Plan**

I move to approve the Metropolitan Commission FY2020 Capital Improvement Budget and FY2021 to FY2025 Plan in accordance with Section 113-30 of the *Code of St. Mary's County*.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**D. ST. MARY'S COUNTY METROPOLITAN COMMISSION - Department of Housing and Community Development (DHCD) Loan Application**

I move to approve the Department of Housing and Community Development Loan Application for submission by the Metropolitan Commission, in the amount not to exceed \$8,097,354 in accordance with Section 113-2.C. of the *Code of St. Mary's County*.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**E. FDR Boulevard Memorandum of Agreement SIGNING**

**MOTION 1 CSMC:** I move to approve the FDR Memorandum of Agreement between St. Mary's County and the Metropolitan Commission.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 2 METCOM:** I move to approve the FDR Memorandum of Agreement between St. Mary's County and the Metropolitan Commission.

Motion by Commissioner Keith Fairfax, second by Commissioner Alice Gaskin

Final Resolution: Motion Carries

Yea: Commissioners Carey, Barthelme, Fairfax, Gaskin, Russell, Russell

## **F. Additional Motions**

**Motion 1:** I'd like to make a motion that the County consider ways to allow EDU's to be transferrable, sold like TDR's are sold, but would be contingent upon METCOM having capacity to wherever they go.

Motion by Commissioner Michael L. Hewitt, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**Motion 2:** I make a motion that Mr. Bob Russell is confirmed to continue his last term on this board as already appointed by the Commissioners of St. Mary's County.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **2. ADJOURN**

The meeting adjourned at approximately 10:02 a.m.

### **Members present**

Commissioner James R. Guy, President

Commissioner Eric Colvin

Commissioner Michael L. Hewitt

Commissioner Todd B. Morgan

Commissioner John E. O'Connor

Dr. Rebecca Bridgett, County Administrator

Julie Burch, Recorder

## **3. WELCOME**

Commissioner President James R. Guy called the business meeting of the Commissioners of St. Mary's County to order at 11:33 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

### **Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of May 14, 2019, as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

#### **4. PROCLAMATIONS**

Proclamations were presented for the following:

- A. National Safe Boating Week
- B. Project Graduation 35th Anniversary
- C. National Public Works Week

#### **5. PRESENTATION**

**A. DEPARTMENT OF AGING & HUMAN SERVICES** - Symbolic Check to CSM for the Jane Hale Sypher Scholarship Fund

**Present:** Lori Jennings Harris, Director, Department of Aging and Human Services  
Chelsea R. Brown, Director of Development, College of Southern Maryland  
Jane Hale Sypher, Retired Dean of College of Southern Maryland  
Norma Pipkin, Chair Commission for Women  
Members of Commission for Women

The Commission for Women presented a check in the amount of \$4,450 to the College of Southern Maryland for the Jane Hale Sypher Scholarship Fund.

#### **6. MAIN AGENDA ITEM**

**A. DEPARTMENT OF FINANCE** - Commissioners of St. Mary's County Sets Rates and Approves FY2020 Operating and Capital Budgets

**MOTION 1:** I move that we Repeal Ordinance 2018-14 and that we approve and execute the Ordinance to Amend Chapter 223 of the Code of St. Mary's County, Maryland, to provide for and set the Schedule of Fees.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Morgan

Nay: Commissioners Hewitt, O'Connor

**MOTION 2:** I move to approve and authorize the new Tax Rate for the Mechanicsville Volunteer Rescue Squad.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 3:** I move to approve and authorize the Recreation & Parks Activity Fees.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Morgan, O'Connor

Nay: Commissioner Hewitt

**MOTION 4:** I move to approve and execute the Revenue Ordinance for FY2020, which sets the tax rates.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Morgan

Nay: Commissioners Hewitt, O'Connor

**MOTION 5:** I move to approve and execute the Appropriation Ordinance for FY2020, which identifies appropriations.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Morgan

Nay: Commissioners Hewitt, O'Connor

**MOTION 6:** I move to approve the FY2020 Budget, as set forth in the schedules and documents included in the submission and execute the Budget Estimate page evidencing our approval of the itemized budget.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Morgan

Nay: Commissioners Hewitt, O'Connor

**MOTION 7:** I move to approve and authorize the Commissioner President to execute the Annual Budget Certification Statement for FY2020, page B3 and submit to the Maryland State Department of Education.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Morgan, O'Connor  
Nay: Commissioner Hewitt

**MOTION 8:** I move to authorize the Commissioner President to execute the FY2020 Nonrecurring Cost Requests Form and related documents to be submitted to the Maryland State Department of Education.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **7. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR JUNE 4 AND 11, 2019. There will be no meeting of the Commissioners of St. Mary's County on May 28, 2019.**

**B. DEPARTMENT OF AGING & HUMAN SERVICES - Budget Amendment - Commission for Women**

I move to approve the budget amendment establishing budget authority related to the \$4,740 excess in revenues collected for the Commission for Women's Annual Banquet and realign funds of \$4,450 to be contributed to support the Jane Hale Sypher Scholarship Fund at the College of Southern Maryland and \$290 for miscellaneous expenses and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. SHERIFF'S OFFICE - Pretrial Services Program Grant Application FY2020**

I move to approve the grant application for the FY2020 Pretrial Services Program Grant, Project# MD2016, from the Governor's Office of Crime Control and Prevention in the amount of \$78,218 and authorize the Sheriff's Office staff to submit electronically consistent with the document reviewed by the Commissioners of St. Mary's County; and I move to approve and authorize Commissioner President Guy and authorize the Sheriff to execute the related documents subsequent to the electronic filing.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**D. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Amending the Comprehensive Zoning Ordinance BRIEF**

**Present:** Bill Hunt AICP, Director

The progress to date updating the 2010 Comprehensive Zoning Ordinance and the plan to continue correcting numerous outdated regulations were presented.

**E. OFFICE OF THE COUNTY ATTORNEY - Sign Ordinance BRIEF**

I move to schedule the sign ordinance for public hearing and authorize staff to go ahead and advertise accordingly

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF EMERGENCY SERVICES - 911 Back Up Center Grounding Audit BRIEF**

**Present:** Steve Walker, Director, Department of Emergency Services  
Jim Krebs, Mission Critical Partners, LLC

The results of the electrical power audit for the 911 Back Up Center and recommendations to alleviate future equipment failure due to lightning strikes were presented.

**G. DEPARTMENT OF EMERGENCY SERVICES - Emergency Numbers System Board grant request (UPS - Uninterrupted Power Source for Back Up Center)**

I move to authorize the Department of Emergency Services to submit a funding request under MD1938 to the Emergency Numbers Systems Board in the amount of \$32,900 for the acquisition of a uninterrupted power source (UPS) for the Back up 911 Center and authorize Commissioner President to execute the related budget amendment and further authorize the Director of Emergency Services to sign all required grant submission documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**8. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments

## **9. ADJOURN**

The meeting adjourned at approximately 1:40 p.m.

Minutes approved by the Commissioners of St. Mary's County on \_\_\_\_\_ June 4, 2019\_\_

\_\_\_\_\_ JB \_\_\_\_\_

Julie Burch, Senior Admin Coordinator

## **10. MARYLAND ASSOCIATION OF COUNTIES (MACO) VISIT**

### **A. MARYLAND ASSOCIATION OF COUNTIES - Annual BRIEF**

**Present:** Michael Sanderson, Executive Director  
Natasha Mehu, Legislative Director

Highlights from the past legislative session and budget updates were presented.